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## SHADOW BOARD

The Health and Social Care Act 2012 received Royal Assent on 27 March 2012. The Act makes provision for the establishment of Health and Wellbeing Boards. It is envisaged that these will become operational from April 2013 at which point they will become responsible for the discharge of a range of statutory responsibilities. Health and Wellbeing Boards will exist in 'shadow' status until April 2013 as a non-statutory forum. Until that time The Dover and Shepway Health and Wellbeing Board will meet in its shadow status in an advisory capacity for the purpose of working towards readiness for assuming its statutory responsibilities.

During the period throughout which the Board is meeting in its shadow status the Board intends that as a matter of practice its proceedings will be conducted in accordance with procedures informed by the Local Government Act 1972. Accordingly, agendas for the Board will be published five clear working days in advance of the date of the meeting and unless considering exempt or confidential information the agenda papers and meeting itself will be open to the public. Where exempt or confidential information is to be considered notice will be given in advance on the agenda as to which items it applies to.

28 January 2013

Dear Member of the Shadow Health and Wellbeing Board

NOTICE IS HEREBY GIVEN THAT a meeting of the **SOUTH KENT COAST HEALTH AND WELLBEING BOARD (SHADOW)** will be held in the HMS Brave Room at these Offices on Tuesday 5 February 2013 at 3.30 pm

Yours sincerely

A handwritten signature in black ink, appearing to be "Nicky", written over a white background. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chief Executive

### AGENDA

1 **APOLOGIES**

2        **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3        **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

4        **NOTES**

To confirm the Notes of the meeting of the Shadow Board held on 4 December 2012 (to follow).

5        **POLLUTION AND HEALTH**

To receive the attached report from John Newington, Chair of the Kent and Medway Air Quality Partnership.

6        **EU BID - MIGRATION FUND**

To receive a verbal update from Roy Millard the Partnership Manager of the South East Strategic Partnership for Migration.

7        **CLINICAL COMMISSIONING GROUP UPDATE** (Pages 4 - 74)

To receive updates from Karen Benbow, Chief Operating Officer, NHS South Kent Coast CCG and Dr Joe Chaudhur on:

- Authorisation
- Operating Plan (copy attached)
- Structure and Roles
- Community Engagement Strategic (copy attached for agreement in principle)

8        **NATIONAL UPDATE**

To receive an update from Councillor Paul Watkins, Leader of Dover District Council.

9        **ACTION POINTS FOR GOING LIVE**

To consider the following reports from Michelle Farrow, Leadership Support Manager (to follow):

- Agreeing revised Terms of Reference
- Updated Work Programme/Action Plan and Health Inequalities Plan

10       **HEALTH AND WELLBEING BOARD WORK PROGRAMME**

(a)     **Joint Integrated Commissioning Strategy and Plan**

To receive an update from Mark Lobban, Director of Strategic Commissioning, Kent County Council.

(b) Intermediate Care Services Project Update

To receive an update from James Lampert, Commissioning Manager, Kent County Council and Karen Benbow, Chief Operating Officer, NHS South Kent Coast CCG.

(c) Patient Knows Best – Update on Pilots in South Kent Coast CCG Area

To receive an update from Dr Joe Chaudhuri.

11 **MATTERS RAISED BY MEMBERS OF THE BOARD**

To consider any other business raised by members of the Board.

This item replaces the previous 'any other business' item and will run until the Board moves beyond shadow status and public notice requirements come into effect.

**Access to Meetings and Information**

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website [www.dover.gov.uk](http://www.dover.gov.uk). Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Team Leader - Democratic Support, telephone: (01304) 872304 or email: [rebecca.brough@dover.gov.uk](mailto:rebecca.brough@dover.gov.uk) for details.

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